

Vallarta Enfrenta el SIDA, A.C.																
Puerto Vallarta Prevention Project																
2009-10 Budget																
LOCAL CURRENCY: MEXICAN PESOS																
Expense Category	Description	Dec-09 BUDGET	Jan-10 BUDGET	Feb-10 BUDGET	Mar-10 BUDGET	Apr-10 BUDGET	May-10 BUDGET	Jun-10 BUDGET	Jul-10 BUDGET	Aug-10 BUDGET	Sep-10 BUDGET	Oct-10 BUDGET	Nov-10 BUDGET	TOTAL 2009-10	Percent of Budget	Percent Admin & Operating Expense
PAYROLL RELATED EXPENSES																
Employee Payroll - Includes Payroll & Payroll Taxes	Executive Director (No Salary)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	
	Administrative Payroll, includes Development Director and 1 Assistant	\$18,700	\$18,700	\$18,700	\$18,700	\$18,700	\$18,700	\$18,700	\$18,700	\$18,700	\$18,700	\$18,700	\$18,700	\$18,700	10.6%	10.6%
	Program Payroll, includes Program Coordinator, counseling staff, payroll support for CAPASITS clinic, and part-time staff psychologist	\$30,350	\$30,350	\$30,350	\$30,350	\$30,350	\$30,350	\$30,350	\$30,350	\$30,350	\$30,350	\$30,350	\$30,350	\$30,350	17.2%	
Volunteer Incentives	Cash to volunteers for outreach events	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	1.7%	
	TOTAL	\$52,050	\$52,050	\$52,050	\$52,050	\$52,050	\$52,050	\$52,050	\$52,050	\$52,050	\$52,050	\$52,050	\$52,050	\$624,600	29.6%	
ADMINISTRATIVE & OFFICE EXPENSES																
Accounting	Accounting & Audit Fees	\$2,800	\$2,800	\$2,800	\$2,800	\$2,800	\$2,800	\$2,800	\$2,800	\$2,800	\$2,800	\$2,800	\$2,800	\$2,800	1.6%	
Legal	Annual and Extraordinary Assemblies, and Public Registration as required by Mexican law	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	0.6%	
Bank Charges	Any Bank Related Charges	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	0.3%	
Office Supplies	Office Supplies & Cleaning (E.g. Pens, Paper, Staplers, Envelopes, etc)	\$2,000	\$1,500	\$2,000	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	0.9%	
Printing	Printing & Photocopying (E.g. News Letters, Brochures, Pamphlets, Patient Forms, etc.)	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	0.6%	
Non-Program-Related Advertising and Fundraising Expenses	Advertising & Publicity (E.g. Press Release, Publications, News Letters, Website Maintenance)	\$2,000	\$2,000	\$2,000	\$7,000	\$7,000	\$7,000	\$7,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	2.1%	
Postage and Messenger	Stamps, Courier Service Fees (DHL, Federal Express)	\$300	\$300	\$300	\$300	\$300	\$300	\$300	\$300	\$300	\$300	\$300	\$300	\$300	0.2%	
	Total	\$9,600	\$9,100	\$9,600	\$14,100	\$14,100	\$14,100	\$14,100	\$9,100	\$9,100	\$9,100	\$9,100	\$9,100	\$130,200	6.2%	6.2%
VEHICLE RELATED EXPENSE																
Auto Insurance	Auto Insurance For Vehicles	\$10,500												\$10,500	0.5%	
Vehicle Purchase (used)		\$135,000												\$135,000	6.4%	
Auto Repairs & Maintenance	Auto Repairs & Maintenance	\$1,300	\$1,300	\$1,300	\$1,300	\$1,300	\$1,300	\$1,300	\$1,300	\$1,300	\$1,300	\$1,300	\$1,300	\$15,600	0.7%	
Auto Truck - Other (Gas)	Fuel/Gasoline For Automobiles and other Miscellaneous Auto Expenses (such as Car wash)	\$2,750	\$2,750	\$2,750	\$2,750	\$2,750	\$2,750	\$2,750	\$2,750	\$2,750	\$2,750	\$2,750	\$2,750	\$33,000	1.6%	
Vehicle Accomodation as mobile testing site		\$25,000												\$25,000	1.2%	
Taxes & Licenses	Vehicle Registration Fees	\$10,000												\$10,000	0.5%	
	Total	\$184,550	\$4,050	\$4,050	\$4,050	\$4,050	\$4,050	\$4,050	\$4,050	\$4,050	\$4,050	\$4,050	\$4,050	\$229,100	10.8%	

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TRAVEL, MEALS, & LODGING																
Meals	Meals While on Business Travel and at Health Fair & other Program-related events	\$6,500	\$6,500	\$6,500	\$6,500	\$6,500	\$6,500	\$6,500	\$6,500	\$6,500	\$6,500	\$6,500	\$6,500	\$78,000	3.7%	
Travel Hotel and Lodging	Hotel And Accomodations While on Business Travel		\$2,500		\$2,500	\$4,500	\$2,500		\$2,500		\$2,500		\$2,500	\$19,500	0.9%	
Travel Taxi and Car Rental	Taxi And Car Rental, Bus, Airport Pick Up Related To Business Travel	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$6,000	0.3%	
	Total	\$7,000	\$9,500	\$7,000	\$9,500	\$11,500	\$9,500	\$7,000	\$9,500	\$7,000	\$9,500	\$7,000	\$9,500	\$103,500	4.9%	
REGULAR PROGRAM-RELATED EXPENSES																
Printing	Printing & Photocopying (E.g. Informational Brochures & Pamphlets; Patient Forms; Posters & Banners; etc.)	\$6,500	\$6,500	\$6,500	\$6,500	\$6,500	\$6,500	\$6,500	\$6,500	\$6,500	\$6,500	\$6,500	\$6,500	\$78,000	3.7%	
Laboratory Expense	Patient Lab Tests, CD4 Tests, Viral Loads, & other medical expenses not covered under government programs	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$72,000	3.4%	
Medical Supplies Expense	Consumable Medical Supplies (E.g. Swabs, Cotton, Latex, Gloves, HIV Testing Kits)	\$10,500	\$10,500	\$10,500	\$10,500	\$10,500	\$10,500	\$10,500	\$10,500	\$10,500	\$10,500	\$10,500	\$10,500	\$126,000	6.0%	
Pharmacy - Retail	Drug and Pharmacy Expenses (Patient ARVs, OI Medicines, Antibiotics Etc. not covered by government programs)	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$42,000	2.0%	
	Total	\$26,500	\$26,500	\$26,500	\$26,500	\$26,500	\$26,500	\$26,500	\$26,500	\$26,500	\$26,500	\$26,500	\$26,500	\$318,000	15.1%	
SPECIAL PROGRAMS RELATED EXPENSES - VIHGOR Client Health Project																
Program based on the Learning Immune Function Enhancement Program developed and trademarked in the U.S.	Consultation (Dr. Jeffrey Leiphart - 2 Workshops, 200 hours)		\$247,000											\$247,000	11.7%	
(NoteProgram is under development, expected to begin in January with expenses spread over several months, but we are not yet certain of scheduling)	Power Point Curriculum (full access)		\$2,500											\$2,500	0.1%	
	L.I.F.E. Facilitators Website (full access)		\$2,500											\$2,500	0.1%	
	Guidebooks (45 for clients & staff)		\$67,275											\$67,275	3.2%	
	Health Journals (45)		\$26,325											\$26,325	1.2%	
	PAR licensing fee (4 Total/Client = 160 Tests)		\$2,250											\$2,250	0.1%	
	Client Assessment Import (40 clients x 2 (pre & post) = 80)		\$36,400											\$36,400	1.7%	
	Client Assessments: Print & Distribute (40 clients x 2 (pre & post) = 80)		\$18,200											\$18,200	0.9%	
	Outcome Evaluation Data Reporting (20 sets of pre-post data)		\$9,750											\$9,750	0.5%	
	Facility rental - hotel conference room		\$96,000											\$96,000	4.5%	
	Program promotion & outreach materials (design)		\$6,500											\$6,500	0.3%	
	VES Website modification to include Health Workshops Info		\$2,000											\$2,000	0.1%	
	Incentives for volunteer Peer facilitators		\$24,000											\$24,000	1.1%	
	Total	\$0	\$540,700	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$540,700	25.6%	

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MISCELLANEOUS EXPENSE																
Laundry	Laundry Expense or Dry Cleaning for Uniforms	\$400	\$400	\$400	\$400	\$400	\$400	\$400	\$400	\$400	\$400	\$400	\$400	\$4,800	0.2%	
Uniforms Work Clothing	Uniforms, Work Clothing Expenses	\$3,000	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$8,500	0.4%	
Taxes & Licenses	Taxes, Annual and Statutory Government License Fees	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$12,000	0.6%	
	Total	\$4,400	\$1,900	\$1,900	\$1,900	\$1,900	\$1,900	\$1,900	\$1,900	\$1,900	\$1,900	\$1,900	\$1,900	\$25,300	1.2%	1.2%
SITE / EQUIPMENT RELATED EXPENSE																
Furniture Fixtures	Non-Capital Furniture & Fixtures (computers, desks, etc)	\$22,000												\$22,000	1.0%	
Equipment Maintenance	Equipment Maintenance (E.g. Cost For Repairing & Maintaining Equipment)	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$6,000	0.3%	
Rent	Rent for Office / Counseling / Clinical Space	\$5,800	\$5,800	\$5,800	\$5,800	\$5,800	\$5,800	\$5,800	\$5,800	\$5,800	\$5,800	\$5,800	\$5,800	\$69,600	3.3%	
Telephone	Telephone, Cell Phone, Calling Cards, Internet, Data Transport	\$2,400	\$2,400	\$2,400	\$2,400	\$2,400	\$2,400	\$2,400	\$2,400	\$2,400	\$2,400	\$2,400	\$2,400	\$28,800	1.4%	
Utilities	Water, Electricity, Fuel For Generator	\$1,200	\$1,200	\$1,200	\$1,200	\$1,200	\$1,200	\$1,200	\$1,200	\$1,200	\$1,200	\$1,200	\$1,200	\$14,400	0.7%	
	Total	\$31,900	\$9,900	\$9,900	\$9,900	\$9,900	\$9,900	\$9,900	\$9,900	\$9,900	\$9,900	\$9,900	\$9,900	\$140,800	6.7%	6.7%
TOTAL EXPENSES		\$316,000	\$653,700	\$111,000	\$118,000	\$120,000	\$118,000	\$115,500	\$113,000	\$110,500	\$113,000	\$110,500	\$113,000	\$2,112,200	100.0%	24.7%